



DEPARTMENT OF THE NAVY
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May 29, 2003

MEMORANDUM FOR DISTRIBUTION

Subj: BASE REALIGNMENT AND CLOSURE (BRAC) 2005 - POLICY ADVISORY ONE

Ref: (a) SECNAV Memorandum of 25 November 2002

By reference (a), procedures for the Department of the Navy (DON) support of the Department of Defense (DoD) implementation of the Defense Base Closure and Realignment Act of 1990, as amended, were promulgated. The purpose of this memorandum is to forward OSD Policy Memorandum One and to establish the DON Functional Advisory Board (FAB).

Policy Memorandum One (Attachment 1), issued by Under Secretary of Defense (Acquisition, Technology and Logistics) (USD (AT&L)), is the first in a series of USD(AT&L) policy memoranda implementing the Secretary of Defense (SECDEF) goals for Base Realignment and Closure (BRAC) 2005. Policy Memorandum One establishes a foundation of policy, responsibilities, and procedures for developing the Secretary's BRAC 2005 recommendations for submission to the 2005 Defense Base Closure and Realignment Commission.

Policy Memorandum One directs the Chairman of the Joint Chiefs of Staff to develop the force structure plan in accordance with Section 2912(a)(1)(A) and submit the plan to the Secretary of Defense. The plan will be coordinated with the military departments and relevant agencies. The interim force structure plan will be issued no later than October 1, 2003, and the final force structure plan issued no later than February 2, 2004. The resultant force structure plan is a key driver as we rationalize infrastructure with defense strategy, throughout the BRAC process.

The BRAC 2005 analysis will cover both joint and service unique functions (reference (a)). The SECDEF established the Infrastructure Steering Group (ISG) to oversee the joint cross-service analysis and integrate that process with the Military Department specific analyses of all other functions. Subordinate to the ISG are Joint Cross Service Groups (JCSGs), responsible for, in part, analyzing common business oriented support functions and examining them for ways to realize consolidation and elimination of excess infrastructure. The ISG established

six JCSGs; Education and Training, Headquarters and Support, Industrial, Medical, Supply and Storage, and Technical. Policy Memorandum One provides guidance for the JCSGs, Military Departments, and Defense Agencies (DoD components). The information used for analyses and/or decision making for the JCSGs will be obtained from and certified by the Military Departments and the Defense Agencies (Attachment 1, Appendix B). Whenever possible, BRAC data calls for the JCSGs and DON will be coordinated to avoid duplication of effort throughout the process. The Deputy Assistant of the Navy (Infrastructure Analysis) (DASN(IA)), as the DON BRAC Director, will serve as an advisor to each JCSG to help ensure JCSGs activities are consistent with established BRAC processes and direction.

In support of the JCSG and DON BRAC processes, I am establishing the FAB. The Navy and Marine Corps members of the six Joint Cross Service Groups are assigned additional duty as members of the FAB. The DASN(IA) will facilitate FAB issues and support with the Infrastructure Evaluation Group (IEG) and Infrastructure Analysis Team (IAT). The FAB reports directly to and coordinates with the IEG in order that the DON position on common business oriented functions is clearly articulated and understood. Further, the FAB will ensure DON leadership is thoroughly briefed and prepared on JCSG matters that will ultimately be addressed to the Infrastructure Executive Council (IEC). The FAB will provide a mechanism to ensure our Navy and Marine Corps vision of the future, based on the force structure plan, is clearly articulated, understood and supported throughout the BRAC 2005 process.

The BRAC data calls and information used to evaluate military installations for realignment and closure will not be publicly released until the Secretary of Defense has forwarded his recommendations to the BRAC 2005 Commission in May 2005, unless specifically required by law. All requests for release of BRAC 2005 data and materials, including those under the Freedom of Information Act, received prior to SECDEF forwarding his recommendations shall be forwarded to DASN(IA).

Additional Policy Advisories will be promulgated throughout the BRAC process as necessary. The DON Internal Control Plan, currently under review, will be issued in a forthcoming advisory. It will contain guidance on data certification and non-disclosure

procedures. Additional guidance is under development on below threshold approval procedures and BRAC 2005 selection criteria.

Hansford T. Johnson
Hansford T. Johnson
Secretary of the Navy
Acting

Attachments:

1. Under Secretary of Defense (Acquisition, Technology and Logistics) memo of Apr 16, 2003.

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